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CODING M-61
24 March 1965

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UNITED STATES INTELLIGENCE BOARD
COMMITTEE ON DOCUMENTATION

Minutes of the Sixty-first Meeting, 18 March 1965

Members or Their Representatives Present

STATE		Mr. Edward C. Wilson
DIA	25X1	
ARMY		Lt. Col. Jonathan D. Carney
NAVY		Mr. M. Zane Thornton
AIR		Col. Byron L. Schatzlev
NSA	25X1	
DDR&E		Dr. Ruth M. Davis
FBI		Mr. Earl W. McCoy
AEC		Not represented
CIA		Mr. Paul A. Borel, Chairman ✓
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		Secretary ✓

Others Present

DIA		
	25X1	
ARMY		Mr. Paul E. Anderson
NSA		
CIA		
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CSG		

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GROUP I
Excluded from automatic
downgrading and
declassification

1. The minutes of the sixtieth meeting (CODIB-M-60, 21 Jan 65) were approved as written after brief discussion of para. 9 in response to a question from [redacted]

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25X1 2. CODIB-D-111/1.8/2, 3 Mar 65 (Photo Chip Task Team VIII Draft Terms of Reference [Second Revision]): [redacted] distributed a substitute first page for this second revision, introducing new language in the statement of objective. [redacted] made certain suggested additions to Section IV.A.; [redacted] noted the wide divergence between coding systems (digital vs. image); and Col. Schatzley noted previous problems in other groups' considerations of a standard chip and expanded interest in exploitation thereof, the basic point being establishment of the requirement that the chip is the medium for exploitation. The Chairman suggested that the Terms could be approved as amended by [redacted] handout; the Committee agreed. An approved final version will be distributed by the Secretary.

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25X1 3. CODIB-D-111/1.6/2, 5 Mar 65 (Revised Draft Terms of Reference: Research & Development Task Team VI): Dr. Davis distributed a slightly revised first sentence to para. II.A. (Definitions and Approachs). After brief comment by [redacted] concerning usage procedures limitation to the Intelligence Community, the Terms were approved as amended. The Secretary will distribute the approved final version.

4. CODIB-D-111/1.7/1, 1 Mar 65 (Analyst Communication Task Team VII Draft Terms of Reference): After noting that this draft was distributed to solicit advice or guidance to the team and was not up for approval, [redacted] summarized the background leading to this point. Query from the Chair produced no specific change to or comment on the draft. The Secretary philosophized and/or preached on the original mission of CODIB and the increasing attention to the tools (machines) with decreasing attention to the customer. After seconding comments by the NSA and State representatives, the Chairman, on behalf of the Committee, noted the draft and endorsed its approach.

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5. Status of other Task Teams: [redacted] noted that, as of 31 January 1965, eight task teams had involved an estimated 6072 man hours, or the equivalent of 9 full-time employees - excluding the CODIB Support Staff staff of six. He then summarized each Task Teams work, as follows (excluding those mentioned above):

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a. TT/1 (Content Control): Much attention to area control. Identification of countries and island groups must precede development of a code, if a code is desired.

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- b. TT/2 (Item Identification): Elements for item identification have been agreed on but there is a temporary hiatus on a categorization scheme (selection criteria for considering content control applications). [] 25X1
 25X1 [] noted that if all intelligence items could go into mutually exclusive categories, an item list would not be necessary.
- c. TT/3 (Foreign Publications): Briefings conducted on procurement activities; requirements for and value of open literature surveyed. Working Group on Transliteration organized to determine if a standard system of transliteration (particularly from Cyrillic) is necessary - if so, what system? Mr. Wilson asked about BGN connection with the Working Group. [] stated that after phase I (need for a standard), BGN would be brought in in considering what system. 25X1
- d. TT/4 (Installations): Descriptive elements have been agreed on. Difficult problem now is to define the elements and decide on their use. Transliteration issues also arise, e.g., in naming a missile site, etc.
- e. TT/5 (Biographics): Much survey work has been done. In the CI and Security fields, have identified files of about 170 million unit records, growing at the rate of 30 million/year. About 1000 people are involved in the CI and Security name-handling world at a cost of about \$6 million/year (excluding overhead - and contractor costs while awaiting clearance). A two day retreat is planned at CIA's relocation center. Mention was made of some non-USIB overall DOD planning regarding CI and Security name handling which is now being brought to the attention of the Team. Responding to Col. Carney's query re positive intelligence (PI) activity, it was noted that the fact-gathering included data on PI files, and that the charge to the team directed initial attention to the CI world. 25X1
 [] ? + 100
- f. TT/9 (ADP Systems Library): Team agreement has been reached on some of the elements; some conflict exists between tentative team proposals and those of DIA. [] noted the disadvantage in working from one agency's draft (DIA) rather than the preferred team development of a draft. [] noted the intangible benefit of greater awareness of community problems in this field. 25X1

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6. Baker Panel Briefing: For the record, the Chairman noted that the Baker Panel of the President's Board of Foreign Intelligence Advisors had requested a briefing on post-SCIPS activities of CODIB. Messrs. Borel, [redacted] 25X1

25X1 [redacted] participated in a 3 hour session on 15 March at the Executive Office Building. Panel members included William Baker (Bell Lab), Andrew Gleason (Harvard), John Tukey (Princeton) and Oliver Selfridge (MIT/Lincoln Lab); also in attendance was Patrick Coyne, Executive Secretary of the President's Board.

7. CODIB-D-75/1, 1 Mar 65 (Proposal for Central Storage Facilities for Inactive USIB Community Agency Records): In response to the Chairman's request for comments, [redacted] noted that reference to SCIPS estimates on pg. 2, para. 1 (Conclusions) of the attached study was misleading in that the SCIPS reference was to unit records, including punch cards, not to documents. [redacted] indicated records officers' interest in any storage medium. The Chairman noted that CODIB was not called upon at this time to approve the proposal and that CIA, at least, would need to look into it further before suggesting endorsement. He said that CODIB does applaud efforts such as this aimed at abolishing unnecessary duplication or expediting information handling. [redacted] said that the intent was to inform CODIB of some current thinking and to obtain, if possible, endorsement in principle. [redacted] hoped that CODIB could endorse the idea after it had been further staffed within member agencies. 25X1

8. [redacted] distributed an NSA amendment to the draft (see attachment 1) re limited NSA participation and expressed his view that CODIB is concerned with records and that solicitation of blessing on this proposal is proper CODIB business. 25X1 [redacted] noted that for security reasons, NSA involvement would be limited; he expressed appreciation to CIA for taking the initiative on this. The Chairman directed that the NSA amendment be circulated for information, noting again that the Committee endorsed efforts such as this but that this specific proposal should carry over to another meeting. He noted also that the NSA handout was essentially an implementation of existing policy; [redacted] noted that implementation may involve change in policy and while economy is desirable, there are certain control caveats that must be preserved, even if costly. Col. Schatzley commented that intelligence records were only one facet of the large overall Air Force records area; more detail is required on the proposal. 25X1

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9. The Chairman then noted progress made by the records officers, suggested further discussion of the proposal within each agency and stated that CODIB should be kept aware of implementation plans, if any, resulting therefrom.

10. Other business

- a. The Chairman noted that Curt Fritz had been named alternate State member vice Ben Fisher, who has joined the Stanford Research Institute. Unanimous approval was given the Chairman's suggestion that he draw up a letter of commendation for Mr. Fisher.
- b. ALPAC: Dr. Davis noted that an ALPAC meeting is currently (17-18 March) underway, concluding one year of advisory effort; a basic question now is whether their advisory activity should continue. Three major tasks to date have included: 1) a means for evaluating translations (human or machine) accepted by members of the scientific community; 2) how to determine the ratio of requirements for translations to the human translators available; 3) advice, on case-by-case basis, on whether individuals studies should be undertaken. Mr. Borel noted that the Interagency Committee on Machine Translation meets 1 April.
- c. Secretary's announcements:
 1. The Secretary noted the report of the Director, BoB to the President on Management of ADP in the Federal Government, including Chapter 7 on standardization, and BoB Circular A-71 of 6 March 65 to Heads of Departments and Agencies, with particular reference to BoB leadership in identifying elements of information for possible standardization. He summarized current BoB interests in establishing a standard geopolitical area code and noted that [] of the CODIB Support Staff 25X1 would maintain an observer role with the BoB committee.*

*See Senate Document No. 15, 89th Congress, 1st Session: "Report to the President on the Management of Automatic Data Processing in the Federal Government", Committee on Government Operations, U. S. Senate

See also HR 485, 89th Congress, 1st Session, 11 February 1965, the [Brooks] bill "To provide for the economic and efficient purchase, lease, maintenance, operation, and utilization of automatic data processing equipment by Federal departments and agencies."

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3. Two particularly interesting unclassified reports distributed to CODIB principals were:

a. A report dated 8 February 65 from the /Licklider/ Panel on Scientific and Technical Communications of the Office of Science and Technology to Dr. Hornig.

b. "Summary of Study Conference on Evaluation of Document Searching Systems and Procedures, 2-3 October 1964, Washington, D. C." - National Science Foundation, 10 February 1965, plus

"Tentative Bibliography on Evaluation of Information Systems" - Madeline M. Henderson, Natl. Bureau of Standards, 18 February 1965

4. No escort badge recission: in keeping with CIA policy requiring one-visit-a-week as justification for no-escort badges, CODIB members will turn in presently held badges upon reaching expiration date. Future meetings will require logistics similar to those for USIB meeting attendance, with the Secretary notifying the Main Entrance receptionist of anticipated non-CIA visitors, and the visitors picking up a temporary pass.

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secretary

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